

# Solano Commission for Women and Girls

## AGENDA

Solano County Administration Center, 675 Texas Street, Fairfield CA  
Multipurpose Room, 1<sup>st</sup> Floor (Room 1600)

November 15, 2018  
6:30 – 8:30 p.m.

*The meetings for the Solano Commission for Women and Girls (SCWG) are held in an accessible facility. If you wish to attend this meeting and you require special assistance to participate, please call the Office of the Clerk of the Board of Supervisor at (707) 784-6100 at least 24 hours in advance of the event to make reasonable arrangements.*

### MISSION

*The mission of the Solano Commission for Women and Girls is to:  
Improve the economic status, health and social welfare, and overall quality of life  
for women and girls in Solano County.*

### AGENDA

**CALL TO ORDER**                      **6:30 p.m.**

#### **COMMENTS FROM THE PUBLIC/BOARD MEMBER**

*This is your opportunity to address the Commission on a matter not listed on the Agenda, but within the subject matter jurisdiction of the SCWG. Please limit your comments to three minutes.*

- I. Additions/Deletions to the Agenda
- II. Approval of the Agenda
- III. Approval of the SCWG Meeting Minutes dated October 17, 2018

#### **REGULAR CALENDAR (6:40 p.m. – 8:30 p.m.)**

1. Commission Membership (6:40 – 7:00 p.m.). Receive a report and recommendations from the Membership Committee regarding two At-Large and two Youth Commission membership slots.

*Purpose of item: **Action Item. Approve recommendations for membership.***

2. Strategic Media/Marketing Committee Update (7:00 - 7:20 p.m.). Receive a report from the Marketing Committee on preliminary marketing draft guidelines and next steps.

*Purpose of item: Information*

3. By-Laws Review and Revision (7:20 - 7:45 p.m.). Review the comments and suggested edits, made by county counsel and county staff, to the Commission Bylaws. Amend and approve.

*Purpose of item:* **Action Item. Amend and approve amended Bylaws.**

4. Election of a Treasurer (7:45 - 7:50 p.m.). Elect from the membership an individual to serve as Treasurer.

*Purpose of item:* **Action Item. Elect treasurer.**

5. Status Report for Women and Girls: Preliminary Planning (7:50 – 8:05 p.m.). The Commission is tasked with developing a Status Report on Women and Girls. The report is due in the fall of 2019. This item is to discuss a general approach to the work and develop initial next steps.

*Purpose of item:* Planning

6. Annual Calendar of Activities (8:05 - 8:15 p.m.). In addition to the status report, the Commission may choose to engage in national awareness days/weeks/months (e.g., March as Women's History Month). This item is to discuss potential activities of the Commission for FY18/19 and draft a calendar of activities.

*Purpose of item:* Planning

7. Policies and Procedures (8:15 – 8:25 p.m.). Identify a list of areas (e.g., membership roles and expectations) where policies and procedures would enhance Commission effectiveness.

*Purpose of item:* Planning

8. Future Agenda Items (8:25 - 8:30 p.m.).

**8:30 p.m. ADJOURN**