

Solano Commission for Women and Girls

AGENDA

Solano County Administration Center, 675 Texas Street, Fairfield CA
Multipurpose Room, 1st Floor (Room 1600)

October 17, 2018
6:00 – 8:15 p.m.

The meetings for the Solano Commission for Women and Girls (SCWG) are held in an accessible facility. If you wish to attend this meeting and you require special assistance to participate, please call the Office of the Clerk of the Board of Supervisor at (707) 784-6100 at least 24 hours in advance of the event to make reasonable arrangements.

MISSION

*The mission of the Solano Commission for Women and Girls is to:
Improve the economic status, health and social welfare, and overall quality of life
for women and girls in Solano County.*

AGENDA

CALL TO ORDER **6:00 p.m.**

COMMENTS FROM THE PUBLIC/BOARD MEMBER

This is your opportunity to address the Commission on a matter not listed on the Agenda, but within the subject matter jurisdiction of the SCWG. Please limit your comments to three minutes.

- I. Additions/Deletions from the Agenda
- II. Approval of the Agenda

REGULAR CALENDAR (6:10 p.m. – 8:15 p.m.)

1. Introductions of Members and Guests (6:10-6:20 p.m.)
2. Overview of the Solano Commission for Women and Girls (6:20-6:40 p.m.). The history and context leading to the formation of the SCWG will be reviewed, along with the Commission's vision, mission, and purpose.
Purpose of item: Information
3. Receive a donation from Soroptimist International of Central Solano County and Soroptimist of Vallejo in the amount of \$5,000 each (6:40-6:50 p.m.). A group called the Friends of the Commission is collecting donations on behalf of the SCWG. The funds are to be used to fund a research report on the Status of Women and Girls, and to finance the general work of the Commission. A non-profit will serve as the fiscal agent for the Commission.
Purpose of item: Receive a donation
4. Solano County Advisory Board Policies and Principles (6:50 – 7:10 p.m.). A review of rules and regulations governing the work of the Solano Commission for Women and Girls.
Purpose of item: Information/training

5. Solano County Advisory Board By-Laws (7:10 – 7:30 p.m.) Review and approve the By-Laws that will govern the body. The Formation Committee crafted a draft version, gleaned from existing Commission's throughout the State of California and provided for pre-meeting review.

*Purpose of item: **ACTION.** Approve By-Laws*

6. Brown Act Review (7:00-7:05 p.m.). As a Commission to a government entity, the Solano Commission for Women and Girls must abide by the Brown Act. The key points of the Brown Act will be reviewed. All members must be trained in Brown Act.

Purpose of item: Information/training

7. Meeting Schedule (7:05-7:20 p.m.). Establish a regular meeting schedule of the Commission.

Purpose of item: Planning

8. Review Appointment Process for At-Large Members (7:20 – 7:40) Two adults and two youth.

Purpose of item: Discussion and planning for appointment process

9. Election of Officers (7:40 - 8:00 p.m.). In accordance with the interim bylaws, the Commission will elect, from its membership body, executive officers (e.g., Chair, Vice-Chair, Secretary) to serve a one-year term. Officers can serve up to two, one-year terms. Elections will occur annually.

*Purpose of item: **ACTION.** Election of officers*

10. Future Agenda Items (8:00-8:10 p.m.).

8:15 p.m. ADJOURN