**CALL TO ORDER**

The meeting of the Solano Commission for Women and Girls was conducted via Zoom and was called to order at 6:04 pm.

**ROLL CALL**

**Members Present (14)**

Ana Petero Solano County, District 2

Gayle Vaughan City of Benicia

Kay Kelley City of Rio Vista

Tiffani Thomas City of Suisun

Judi Ruggiero-Ferrara City of Vacaville

Sabine Goerke-Shrode Solano County, District 3

Laura Petty Solano County, District 5

Doriss Panduro SCWG Appointment

Cornelia Gibson City of Fairfield

Akon Walker SCWG Appointment

Olivia Ruiz Solano County, District 1

Rochelle Sherlock Solano County Office of Education

Mary Lou Batchelor City of Dixon

Sakina Ali SCWG Appointment

**Members Absent (2)**

Elease Cheek City of Vallejo

Jennifer Hamilton Solano County, District 4

Youth Commissioner, Vacant

**Staff, Speakers, and Guests Present/Announcements**

Edie Thomas

Dr. McCullough

**COMMENTS FROM THE PUBLIC/BOARD MEMBER**

*This is your opportunity to address the Commission on a matter not listed on the Agenda, but within the subject matter jurisdiction of the SCWG. Please limit your comments to three minutes.*

Chair Sherlock and the Commission congratulated Commissioner Thomas on successfully defending her dissertation and is now Dr. Thomas.

1. Additions/Deletions to the Agenda

Motion to approve agenda made by Commissioner Gibson, seconded by Commissioner Vaughn Vote: unanimous

1. Approval of the February 20, 2020, SCWG Meeting Minutes

Motion to approve February 20, 2020, minutes made by Commissioner Batchelor seconded by Commissioner Thomas Vote: 12 Abstain: 1

**REGULAR CALENDAR**

1. Events Committee - Discussion of the *She is Solano Fierce* event in light of COVID-19.

A discussion ensued on the “*She is Solano Fierce*” event of stories about celebrating young girls. As no large groups are allowed, alternatives were discussed including postponement and virtual celebrations. Five girls from each city would be highlighted, with a total of 35 girls.

A question was posed as to the criteria/qualifications. The issue was addressed in the executive meeting, which suggested that the Commissions decide collectively. Commissioner Gibson suggested postponing the event. Commissioner Vaughn addressed the challenges of nominations due to virtual learning, as schools are not physically meeting. Commissioner Walker is open to different suggestions including virtual settings as an opportunity to connect and utilize the event as a “soft launch” to keep the Commission going and provide hope throughout the community, and closing the gap of social-distancing. Commissioner Goerke-Shrode introduced marketing and publicizing the event. Commissioner Petero suggested publicizing via social media. Commissioner Ali addressed concerns from the perspective of the nominees in terms of connection and would prefer to celebrate in person. Commissioner Ruggiero-Ferrara suggested video submissions. Dr. Thomas suggested a virtual “soft launch” followed by an in-person celebration at a later date.

Chair Sherlock summarized the suggestions and logistics of the event as well as other groups (i.e. Benicia Soroptimists) with which to collaborate in launching the event. Other issues to incorporte and highlight including the 100th anniversary of Women’s suffrage.

Events committee will meet to discuss logistics.

1. Status Report Discussion of Draft Status Report

Chair Sherlock congratulated Commissioner Ruggiero-Ferrara on the great job of collecting data from Vacaville. Fairfield data arrived on April 13, and the Status Report committee is going through the process of analyzing the data which will be sent to the consulting firm. A timeline was also reported as to when the report will be completed. Commissioners Petero and Walker stated that the report looks very good and had a question regarding the fact that some statistics were broken down by ethnicity and others were not. Chair Sherlock explained and clarified the content as it pertained to Commissioner Petero’s question. Commissioner Kelley found the report easy to understand. Vice Chair Petty congratulated the committee for their data collection and analysis and reminded the commission that the report is not yet final and invited all to further review it. Further discussion ensued as to data breakdown. Chair Sherlock posed a question as to whether or not to schedule a special meeting.

Vice Chair Petty made the motion to keep the regular Commission meeting schedule and provide the report the week prior, for Commissioners to review. Motion seconded by Commissioner Ruggiero-Ferrara Vote: Unanimous

1. Fiscal Report

Commissioner/Treasurer Thomas reported that a deposit of $11,570.00 was deposited with Music for our Children, SCWG’S fiscal agent. MFOC took one-and-a-half percent in the amount of $173.55. The balance is $11,396.45.

$11,570.00 - Deposit

$ 173.55 - 1.5% (annual fee)

$11,396.45 - Balance

Future Expenses

$ 9,975.00 - Status Report

$1,421.45 - Balance

Commissioner Vaughan asked if there is funding in the budget for printing. The Commission will be seeking sponsors. There will be a PDF version available. The BOS will accept the presentation. Commissioner Ruiz inquired as to whether the report will be ADA accessible to comply with the law. Ms. Thomas explained that ADA accessibility entails that content must be 14pt Font. Chair Sherlock will address this issue with the consultants. A question was posed as to when the report will be presented to the BOS. Chair Sherlock will inquire. Vice Chair Petty suggested that August might be more prudent in order to have Commissioners present.

1. Committee Updates
2. Executive Committee

No report.

1. Communications Committee

An announcement will need to be made through the Communications Committee. This Committee needs a Chair. TBD

1. Membership Committee

The Commission is still in need of a youth representative.

1. Status Report Committee

See Item 2

1. Future Agenda Items

 Consider a Website i.e. GoDaddy

 Term limits

 Approve status report

 Events Committee Report

**ADJOURNMENT**

The meeting was adjourned at 7:18pm. The next meeting is scheduled for Thursday, May 21, 2020, from 6-8pm via Virtual Meeting